



# ACCESSIBILITY POLICY

## LUCK LANE PRIMARY

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Name of policy writer	Holly Senior
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Approved by Trustees	



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## 1. OVERVIEW

As listed in the '*Equality Act (2010)*' it is a requirement for all schools to have an accessibility plan. SHARE MAT has produced an '*Accessibility Policy*' following the guidance set out by the Department for Education, The Health and Safety Executive, The Advisory Committee for Safety and Health at work (ACSH) and all other advisory boards and committees.

SHARE MAT employs a Compliance Officer to oversee Health and Safety and Risk across each of the schools within the trust whilst ensuring that all schools across the trust are as accessible as possible. The Compliance Officer's contact details can be found in the 'contact' section of this policy.

This policy applies to all those working in any of the schools within the Multi-Academy Trust including contractors and third-parties.

## 2. AIMS

SHARE MAT aims to achieve:

- An increase in the extent to which disabled students or students with needs can participate in the curriculum
- An improvement to the physical environment of the school to enable disabled students or students with needs to take better advantage of education, benefits, facilities and services provided
- An improvement to the availability of accessible information to disabled students and students with needs

SHARE MAT aims to treat all its students fairly and with respect. This involves providing access and opportunities for all students without discrimination of any kind. All schools across the MAT will ensure that the '*Accessibility Policy*' is made available online on each school's website, accessible internally across each school and paper copies are available upon request. For further information regarding this policy please contact the Compliance Officer.

SHARE MAT is also committed to ensuring staff are trained in equality issues with reference to the *Equality Act (2010)*, including understanding disability issues. SHARE MAT supports any available partnerships to develop and implement such plans.

SHARE MAT's '*Complaints Policy*' covers the '*Accessibility Policy*'. If you have any concerns relating to accessibility in school, please refer to the '*Complaints Policy*' for further guidance or refer to the 'contact' section of this policy.



### 3. KEY STAKEHOLDERS AND CONTRIBUTORS TO THIS POLICY

SHARE MAT consults with key stakeholders and significant contributors when writing, developing, reviewing and editing policies and guidance tools around medical conditions and needs of students. These key stakeholders include (but are not restricted to):

- Students with disabilities, medical conditions or needs
- Parents and guardians
- Headteacher's
- CEO of the Trust
- Teachers
- Special Educational Needs Coordinators and staff
- Pastoral and welfare staff
- First aid trained staff
- Non-teaching and support staff
- School Governors
- MAT Board of Directors
- Members of the Trust

The views of the students within the MAT with various disabilities and needs are actively sought and considered throughout the consultation process. The MAT highly values the thoughts and ideas of its students in all of its schools.

SHARE MAT recognises the importance of providing feedback to those involved in the development process. The MAT is committed to acknowledging input and providing opportunities to discuss any suggestions submitted to it.

### 4. LEGISLATION AND GUIDANCE

It is a requirement for all Schools and Public Authorities to adhere to the necessary Health and Safety legislation set out to protect those working within all of the schools in the trust.

The following is a list of legislation that SHARE MAT adheres to and has referenced within this document and in the production of Health & Safety toolkits, documents and templates:

- Supporting Students at School with Medical Conditions (2014)
- Disability Discrimination Act, *DDA* (1995)
- Special Educational Needs and Disability Act, *SENDA* (2001 and 2005)
- Education Act (1996)
- Care Standards Act (2000)
- Health and Safety at Work Act (1974)
- Management of Health and Safety at Work Regulations (1999)
- Management of Health and Safety at Work Regulations, Medicines Act (1968)
- Health Schools Programme
- Every Child Matters, Change for Children (2004)
- National Service Framework for Children and Young People and Maternity Services (2004)



- Health and Safety of Students on Educational Visits, A Good Practice Guide (1998)
- Misuse of Drugs Act (1971)
- Home to School Travel for Students Requiring Special Arrangements (2004)
- Including Me: Managing Complex Health Needs in School and Early Years Settings (2005)
- Children and Families Act (2004)

SHARE MAT reserves the right to take guidance from additional legislation not outlined in the list above. The MAT regularly reviews this policy and incorporates any new guidance issued to schools and student authorities.

## **5. ACTION PLAN**

SHARE MAT's action plan sets out the aims of our accessibility plan in accordance with the *Equality Act (2010)*.

Please see SHARE MAT's '*Accessibility Action Plan*'.

## **6. ACCESSIBILITY AUDIT**

SHARE MAT conducts an accessibility audit on an annual basis to assess the level of accessibility for all users of its schools.

Please see SHARE MAT's '*Accessibility Audit Tool*'.

## **7. ADDITIONAL DOCUMENTS**

SHARE MAT has produced several documents and policies in connection with this policy to aid the accessibility of its schools for all users. Please see below a list of all supporting documents and policies:

- Health and Safety Policy
- Equality Policy
- Accessibility Action Plan
- Accessibility Audit Tool

## **8. CONTACT DETAILS**

Any questions or concerns regarding a student's medical conditions and needs should be directed to the Compliance Officer:

**Holly Senior**



Email- [holly.senior@sharemat.org](mailto:holly.senior@sharemat.org)

Telephone- 07833468985

Address- Shelley College, Huddersfield Road, Shelley, HD8 8NL

## **9. COMPLAINTS, ISSUES AND ESCALATION**

SHARE MAT takes any complaints about how it manages its processes very seriously.

Concerns relating to issues within any of the schools should be directed to the Compliance Officer in the first instance.

Issues that are not resolved internally to the satisfaction of the complainant should be directed to the Health and Safety Executive (HSE):

<http://www.hse.gov.uk/contact/contact.htm>